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**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**CAPE GIRARDEAU SCHOOL DISTRICT NO. 63**  
**Monday, August 27, 2007, 6:00 p.m.**  
**Board of Education and Administration Offices**  
**301 North Clark**  
**Cape Girardeau, Missouri**

9 **BOARD MEMBERS PRESENT:**

10 **Dr. Steve Trautwein (President), Mr. Kyle McDonald (Vice-President), Mr. Charles**  
11 **Bertrand, Ms. Laura Sparkman, Mr. Tom Reinagel, Ms. Martha Hamilton, and Mr. Paul**  
12 **Nenninger.**

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14 **OTHERS PRESENT:**

15 **Dr. David Scala, Ms. Theresa Hinkebein, Ms. Brenda McCowan, Ms. Pat Fanger, Ms.**  
16 **Laverne Smith, Dr. Mike Cowan, Ms. Barbara Port, Ms. Amanda Dugan, Ms. Erin Hyden,**  
17 **Ms. Lesa Hinton, Ms. Cheryl Sebaugh, Ms. Barb Egbert, Mr. Gerald Richards, Ms. Gail**  
18 **Seibert, Beth Thomas, Christi Fryman, Ms. Rhonda Dunham.**

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20 **A quorum being present and due notice having been mailed and published, the regular**  
21 **session of the Board of Education of Cape Girardeau School District No. 63 was called to**  
22 **order on Monday, August 27, 2007 at 6:08 p.m. by Dr. Steven Trautwein, Board President.**  
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24 **Dr. Trautwein asked the audience to stand and led the group in the Pledge of Allegiance.**  
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26 **Approval of Agenda**

27 **A motion was made by Mr. McDonald and seconded by Ms. Hamilton to approve the agenda.**  
28 **The motion carried with a vote of seven yeas and zero nays.**  
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30 **Information, Proposals or Comments from the Audience**

31 **Mr. Jeff Stroder, from the auditing firm of Beussink, Hey, Roe, Seabaugh and Stroder,**  
32 **L.L.C., informed the Board that the Federal reporting has changed and will possibly affect**  
33 **the amount of work and the fee to charge for completion of the audit. In business item VI.A.,**  
34 **a motion will be presented to the Board concerning these changes. Mr. Stroder was available**  
35 **for questions from Board members.**  
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37 **Ms. Rhonda Dunham, Principal of Franklin Elementary School, as well as three of the**  
38 **teachers from Franklin, were present to inform the Board of a \$120,000 History Channel**  
39 **Grant that Franklin Elementary has been awarded.**  
40

41 **Informational Reports**

42 **Board President's Report:**

43 **No report.**  
44

45 **Superintendent's Report:**

- 46     ➤ **Dr. Scala thanked the Boosters Club for the sidewalk and steps recently constructed**  
47     **at the soccer field.**  
48     ➤ **There will be a ribbon cutting ceremony Friday, August 31, at 1:30 p.m. for the new**  
49     **Career and Technology center addition.**  
50     ➤ **The MSBA Fall Regional meeting is Thursday, September 20, at the Nell Holcomb**  
51     **School.**  
52     ➤ **The 2007 MSBA Annual Conference will be October 25-28, 2007 at Tan-Tar-A**  
53     **Resort. Please let Laverne know before September 15<sup>th</sup> if you intend to go to the**  
54     **meeting. Arrangements must be made at that time.**  
55     ➤ **Terrific Tiger Awards will begin September.**

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**CTA Organization:**

Ms. Amanda Dugan, CTA President, introduced herself to the Board and stated she was looking forward to working with the Board in her capacity as CTA President. Ms. Dugan also informed the Board that several members attended a Bunker Hill Leadership Conference over the summer.

**MNEA Organization:**

No one was present from this organization.

**Treasurer's Report**

Ms. McCowan informed the Board that due to the fact that the 2006-2007 audit was not yet completed and the books were not closed out for the end of the year, a treasurer's report for July was not available.

**Board Reports:**

**Legislative Report:**

No report.

**MSBA Report:**

No report.

**Cape Public School Foundation:**

- Ms. Sparkman reported that McTeacher night would soon start again this year at McDonalds.
- The foundation will hold its first "Tiger Tailgate" party on Thursday, October 4, 2007, 5 to 7 p.m. at Houck Field House. Anyone wanting to volunteer to help, please contact Tammy Samuel.
- The foundation adopted its 2007-2008 Strategic Plan at the last meeting.
- The foundation has issued a grant to Jefferson Elementary entitled "Summer at the Library."

**Approval of Consent Agenda**

Dr. Trautwein asked if any Board member would like any item in the consent agenda pulled for discussion. Mr. Nenninger asked that the Payment of Bills be pulled from the consent agenda items. A motion was made by Mr. McDonald and seconded by Mr. Hamilton to approve the following consent agenda items:

1. Minutes of July 12, 16, 30, 2007 and August 13, 2007
2. Personnel
3. Approval of Bus Routes FY 2007-2008
4. Approval of Reimbursement Rate for Unused Emergency Leave Days upon Retirement
5. Approval of Reimbursement Rate for Unused Emergency Leave in Excess of Maximum Accumulation

The motion carried with seven yeas and zero nays.

After discussion, a motion was made by Mr. Nenninger and seconded by Mr. McDonald to approve the payment of bills as presented. The motion carried with seven yeas and zero nays.

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**Business Items**

- A motion was made by Mr. McDonald and seconded by Mr. Nenninger to approve a revised engagement letter (contract) with Beussink, Hey, Roe, Seabaugh and Stroder, P.C. to cover addition costs due to new Federal reporting regulations for schools receiving vocational funds. The complete services from the firm would range between \$19,000 and \$22,000. Discussion followed and the motion carried with seven yeas and zero nays.
- Ms. Fanger introduced Ms. Barb Egbert, Chairperson of the District Professional Development Committee. Ms. Egbert gave a brief explanation of how the Professional Development Committee works and a quick version of the Professional Development Plan. Discussion followed. A motion was made by Mr. McDonald and seconded by Ms. Hamilton to approve the Professional Development Plan for the 2007-2008 school year. The motion carried with seven yeas and zero nays.
- Dr. Scala informed the board that Policy BBFA, Board Member Conflict of Interest and Financial Disclosure, must be readopted by the District every other year as required by Missouri law. A motion was made by Mr. McDonald and seconded by Mr. Nenninger to approve the first reading and adoption of Policies BBFA. Mr. Richards was available for questions from Board members. The motion carried with seven yeas and zero nays.
- Dr. Scala informed the board that Policy JFCH (Hazing and Bullying) was adopted by the Board in 2004. Since then, the Missouri legislature enacted a law requiring such a policy (with certain modifications) be adopted by each school district by September 1, 2007. A motion was made by Mr. McDonald and seconded by Ms. Sparkman to approve the first reading and adoption of Policies JFCH. Mr. Richards was available for questions from Board members. The motion carried with seven yeas and zero nays.
- Dr. Trautwein informed the Board that the following policies were available for first reading only: JFG, KK, CH, CHCA, DA, DI, DJB, DJD, DJE, DJF, DJF-R, DM, FB, GBEC, GCPC, GDBC, GDPC, IGDF, JEA, and administrative procedures DJB-AP, DJF-AP, DK-AP, FB-AP, IGBA-AP5, IGDF-AP, JEA-AP, and IICP-AP. No action was taken by the Board.
- Dr. Scala reminded the Board that an assessment of activity participation fee was implemented several years ago during the budget cuts. The administration was requesting that the assessment of the activity participation fee be discontinued at the end of the 2007-2008 school year; due to the fact that the fall sports fees had already been collected. However, the Board asked Ms. McCowan and Dr. Scala to see if it was feasible for all fees to be returned yet this school year. The subject will be introduced again at the September Board meeting at which time Dr. Scala would inform the Board of their findings on reimbursing the fee.
- Dr. Scala called the Board's attention to Policy FF, Naming of Facilities. Dr. Scala asked what direction the Board would like to take if he received a request concerning naming a facility. Dr. Scala was instructed to bring any request to the Board for their consideration

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➤ **CSIP Updates:**

**Dr. Scala reminded the Board of several possible action steps discussed at the Board Retreat on July 12, 2007.**

- **Effectiveness of Literacy Coaches,**
- **Effectiveness of the Balanced Literacy Program,**
- **Next logical step in implementing Balanced Literacy at the high school level,**
- **Report on action steps to implement Math coaches,**
- **The effectiveness on students resulting from the influence of culture and poverty training for teachers,**
- **Assess the early identification process and its success under at-risk programs.**

**In keeping with the district’s spirit of involving staff and community, Dr. Scala recommended reconvening the committee structure in September. Dr. Scala would then bring the recommendations back to the Board in October and the Board would decide which actions would drive the five-year plan. The Board agreed.**

**Information and Proposals from Board Members**

**Dr. Trautwein stated he would like to revisit the issue of budget cuts that were made several years ago. He asked for data to see which budget cuts had been re-implemented or changed.**

**At 7:55 p.m. a motion was made by Mr. McDonald and seconded by Mr. Reinigel to adjourn into closed session to consider Hiring, Firing, Disciplining or Promoting of Particular Employees PR.S. MO 610.021 (3). The motion carried with seven yeas and zero nays.**

**At 8:48 the Board returned to open session. Dr. Trautwein stated the Board had voted to combine several positions at the Board Office level under one job title of Coordinator of State/Federal Programs, Policies and Communication.**

**Adjournment**

**At 8:49 p.m. a motion was made by Mr. McDonald and seconded by Ms. Hamilton to adjourn the meeting. The motion carried with seven yeas and zero nays.**

**The next regular meeting of the Board of Education will be held on Monday, September 17, 2007 at the Board of Education and Administration Offices located at 301 N. Clark at 6:00 p.m.**

**Respectfully submitted,**

**Laverne Smith  
Secretary, Board of Education**