

MINUTES
SPECIAL MEETING OF THE BOARD OF EDUCATION
CAPE GIRARDEAU SCHOOL DISTRICT NO. 63
Monday, November 5, 2007, 5:00 p.m.
Board of Education Office
301 N. Clark St.

BOARD MEMBERS PRESENT:

Mr. Kyle McDonald – Vice-President, Ms. Laura Sparkman, Ms. Martha Hamilton, Mr. Charles Bertrand, Mr. Paul Nenninger, and Mr. Tom Reinagel (arrived at 5:06 pm)

BOARD MEMBERS ABSENT:

Dr. Steve Trautwein

OTHERS PRESENT:

Dr. David Scala, Ms. Laverne Smith, Ms. Pat Fanger, Mr. Pat Morgan, Ms. Brenda McCowan, Ms. Deena Ring, Ms. Misty Clifton, Mr. Mark Strickland, Mr. J. B. McClard, Mr. Barry Pender, Ms. Theresa Hinkebein, Mr. Jeff Stroder, Mr. Jim Watkins, Ms. Lindy Bavolek, and Ms. Diane Howard.

A quorum being present and due notice having been mailed and published, the special session of the Board of Education of Cape Girardeau School District No. 63 was called to order on Monday, November 5, 2007 at 5:04 p.m. by Mr. Kyle McDonald, Vice-President.

Approval of Agenda

A motion was made by Ms. Sparkman seconded by Ms. Hamilton to approve the agenda. The motion carried with a vote of five yeas and zero nays.

2006-2007 Audit Report

Dr. Scala stated that according to Board Policy, each Board member received a copy of the audit prior to October 31, 2007. Mr. Jeff Stroder, of Beussink, Hey, Roe, Seabaugh, and Stroder, was present and reported the auditor’s opinion and findings to the Cape Girardeau School District for the 2006-2007 audit. Mr. Stroder also went over the Management Letter to the Board of Education that was separate from the official audit report. Mr. Stroder reported that all balances are correct with the district’s finances, DESE, and the state ASBR report. Mr. Stroder was also available to answer several questions from Board members.

A motion was made by Ms. Hamilton and seconded by Ms. Sparkman to accept the audit report from year ending June 30, 2007, submitted by Beussink, Hey, Roe, Seabaugh and Stroder, L.L.C. A roll call vote was asked for and the motion carried with the following votes of five yeas and one nay:

Mr. Bertrand	Nay	Ms. Hamilton	Yea	Ms. Sparkman	Yea
Mr. Reinagel	Yea	Mr. Nenninger	Yea	Mr. McDonald	Yea

2007-2008 Proposed Budget

Dr. Scala informed the Board that the 2007-2008 proposed budget had been updated to clarify discrepancies that were discovered at the October 15th Board meeting and each Board member had received copies of the new budget. The Board decided to postpone approving the 2007-2008 budget until the regular meeting on November 19, 2007 to give the new Director of Finance time to become familiar with the budget. Some Board members requested that the new Director of Finance rename and/or change some of the accounting codes to make it easier the follow funds and accounts.

56 **Roofing, HVAC, and Pool Heater Bids**

57 Mr. Patrick Morgan submitted information to the Board concerning several roofing projects, air-
58 conditioning, and swimming pool heater issues.

59
60 Mr. Morgan reported that three companies had bid on the Central Junior High roofing projects for
61 the CJHS field house, gymnasium and auditorium. After discussion, a motion was made by Mr.
62 Reinagel and seconded by Ms. Hamilton to accept the bid submitted by Sailer Construction
63 Company in the amount of \$112,327.23 for three roofing projects at Central Junior High School
64 field house, gymnasium and auditorium. The motion carried with six yeas and zero nays.

65
66 Mr. Mark Strickland, of Strickland Engineering, was available and presented the Board with
67 information on the bidding and specs process for roofing and air-conditioning for the Central
68 Middle School. Discussion followed.

69
70 A motion was made by Mr. Reinagel and seconded by Mr. Nenninger to accept the bid submitted
71 by Zoellner Construction Company in the amount of \$89,968.00 for a roof for the Central Middle
72 School gymnasium. The motion carried with six yeas and zero nays.

73
74 A motion was made by Mr. Nenninger and seconded by Mr. Hamilton to accept the bid submitted
75 by Langford Mechanical Company for HVAC for the Center Middle School gymnasium in the
76 amount of \$45,866.00. The motion carried with six yeas and zero nays.

77
78 Mr. Barry Pender, maintenance, explained the bids received and requirements for obtaining a new
79 boiler for the swimming pool. Mr. Pender also explained that this different type of boiler was
80 expected to have a much longer usage life. Discussion followed.

81
82 A motion was made by Mr. Nenninger and seconded by Ms. Hamilton to accept the bid submitted
83 by Bandler Boiler and Mechanical Company in the amount of \$19,963.00 for replacing the existing
84 boiler for the swimming pool. The motion carried with six yeas and zero nays.

85
86
87 **CSIP Facilities Report**

88 Dr. Scala informed the Board that Ms. Diane Howard, the school's attorney, was available to
89 answer questions on the issue of the sale the Schultz property and how the money could be used.
90 Ms. Howard explained that in 1820 Lewis Lorimier bequeathed the Schultz property to the city to
91 be used for a public school. However, the Normal University School took the property for its use.
92 The school district brought a law suit against the university and in 1896 the Missouri Supreme
93 Court sided with the Cape Girardeau School District and the property went back to the public
94 school to be held in permanent trust. Ms. Howard stated her opinion was that only approximately
95 15% of the money from the sale of the Schultz property could be used and the remainder of the
96 money must remain in a fund with only the interest being used. Ms. Howard also stated that The
97 Limbaugh Firm would provide annual legal reports of any ongoing issues to the Board.

98
99 Dr. Scala reported that the redistricting/boundary and attendance center versus neighborhood
100 schools committee had met and was planning on more meetings in the near future. Dr. Scala stated
101 that hopefully a report would be available in the spring of 2008 or at the very latest at the end of the
102 2007-2008 school year.

103
104 Mr. Patrick Morgan presented a five-year District Facilities Plan to the Board. Mr. Morgan
105 outlined project descriptions, building/sites, project rationales, estimated costs and funding sources
106 for each year from 2007-2008 to 2010-2001. Dr. Scala asked the Board to take this information and
107 look it over and be ready for further action from the Board at a later meeting. Board members
108 asked about touring district buildings to see how the five-year plan would apply. Further
109 discussion followed and no action was taken by the Board.

111 **Superintendent Search Process**
112 **Mr. McDonald stated that Dr. Trautwein had received correspondence from MSBA regarding the**
113 **District's superintendent's search. Mr. McDonald wanted to know if Board members wanted**
114 **someone from MSBA to come to Cape and present information on MSBA's search service. Mr.**
115 **McDonald stated that there would be no charge to the district for this initial presentation. The**
116 **Board agreed and asked Mr. McDonald to contact MSBA to set a time for the presentation.**

117
118 **Personnel**
119 **Dr. Scala informed the Board that according to their directions, he had offered the position of**
120 **Director of Finance to Ms. Misty Clifton and she had accepted the position.**

121
122 **A motion was made by Mr. Nenninger and seconded by Mr. Reinagel to approve a contract with**
123 **Misty Clifton for the position of Director of Finance at an annual salary of \$61,750.00. The motion**
124 **carried with six yeas and zero nays.**

125
126 **The Board welcomed Ms. Clifton aboard.**

127
128 **Mr. McDonald asked if there were any other comments/information from the Board. Since there**
129 **were no comments he asked for a motion to adjourn.**

130
131 **Adjournment**
132 **At 7:35 p.m. a motion was made by Mr. Nenninger and seconded by Ms. Hamilton to adjourn the**
133 **meeting. The motion carried with six yeas and zero nays.**

134
135 **Respectfully Submitted,**

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138
139 **Laverne Smith**
140 **Secretary to the Board of Education**