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**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**CAPE GIRARDEAU SCHOOL DISTRICT NO. 63**  
**Monday, November 19, 2007, 6:00 p.m.**  
**Board of Education and Administration Offices**  
**301 North Clark**  
**Cape Girardeau, Missouri**

9 **BOARD MEMBERS PRESENT:**

10 **Dr. Steve Trautwein (President), Mr. Kyle McDonald (Vice-President), Mr. Charles**  
11 **Bertrand, Mr. Tom Reinagel, Ms. Martha Hamilton, Ms. Laura Sparkman, and Mr. Paul**  
12 **Nenninger.**

13  
14 **OTHERS PRESENT:**

15 **Dr. David Scala, Ms. Theresa Hinkebein, Ms. Diane Howard, Ms. Deena Ring, Ms. Pat**  
16 **Fanger, Mr. Pat Morgan, Kathie Brennan, Dr. Mike Cowan, Ms. Misty Clifton, Ms. Terri**  
17 **Goodman, Mr. Don Howard, Ms. Amanda Dugan, Ms. Shirley McCormack, Ms. Lesa**  
18 **Hinton, Ms. Meg Goodman, Ms. Cassandra Harris, Ms. Melissa Seabaugh, Ms. Jayden**  
19 **Marra, Ms. Sarah Marra, Ms. Mary Walker, Ms. Alexis Walker, Mr. Mark Cook, Ms.**  
20 **Mary Dillivan, Ms. Barbara Port, Mr. Phillip Smith, Ms. Ruth Ann Orr, Mr. Kevin Orr, Ms.**  
21 **Cheryl Sebaugh, Mr. Eric Bohl, Ms. Shelby Powers, Mr. Lance Powers, Ms. Jennifer Powers,**  
22 **Mr. Fred Harris, Ms. Cassandra Harris, Ms. Arianna Harris, Ms. Sylvia Hunter, Ms. Belind**  
23 **Kennedy, Mr. Gunnar Knudtson, Mayor Jay Knudtson, Ms. Cindy Knudtson, Ms. Heather**  
24 **Deisher, Ms. Dana Deisher, Ms. Marjorie Savory, Ms. Mary Savoy, and Mr. Gerald**  
25 **Richards.**

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27 **A quorum being present and due notice having been mailed and published, the regular**  
28 **session of the Board of Education of Cape Girardeau School District No. 63 was called to**  
29 **order on Monday, November 19, 2007 at 6:04 p.m. by Dr. Steven Trautwein, Board**  
30 **President.**

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32 **Dr. Trautwein asked the audience to stand and led the group in the Pledge of Allegiance.**

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34 **Approval of Agenda**

35 **A motion was made by Mr. Reinagel and seconded by Mr. Nenninger to approve the agenda**  
36 **with the item D, "Audio Recording of Board Meetings" removed from the agenda. The**  
37 **motion carried with a vote of seven yeas and zero nays.**

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39 **"Terrific Tiger" Recognition**

40 **The following students received the "Terrific Tiger Award" based on service to others,**  
41 **leadership and scholarship.**

42  
43 **ALMA SCHRADER ELEMENTARY** Jayden Marra, Grade 4  
44 **BLANCHARD ELEMENTARY** Alexis Walker, Grade 4  
45 **CLIPPARD ELEMENTARY** Shelby Powers, Grade 4  
46 **FRANKLIN ELEMENTARY** Arianna Harris, Grade K  
47 **JEFFERSON ELEMENTARY** Clara Nees, Grade 2  
48 **CENTRAL MIDDLE SCHOOL** Sylvia Hunter, Grade 6  
49 **CAPE CENTRAL JUNIOR HIGH** Gunnar Knudtson, Grade 8  
50 **CAPE CENTRAL HIGH SCHOOL** Heather Deisher, Grade 12  
51 **ALTERNATIVE EDUCATION CENTER** Marjorie Savoy, Grade 10

54 **Information, Proposals or Comments from the Audience**

55 **Ms. Kathie Brennan, representative from the Community Relations Committee, presented a**  
56 **proclamation in honor of American Education Week, November 12-17, 2007, signed by**  
57 **Mayor Jay Knudtson.**

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59 **Dr. Trautwein asked if anyone from the audience had comments and two individuals**  
60 **indicated they would like to speak to the Board.**

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62 **Mr. Don Howard addressed the Board on concerns he had about supervision at the Central**  
63 **Middle School and Central High School.**

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65 **Ms. Terri Goodman shared her concerns with the Board about the new Professional**  
66 **Learning Community Plan being adopted by Central High School and how it could be unfair**  
67 **to students on an accelerated learning schedule.**

68  
69 **Dr. Trautwein thanked both individuals for their comments.**

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71 **Informational Reports**

72 **Board President's Report:**  
73 **No report.**

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75 **Superintendent's Report:**

- 76 ➤ **Dr. Scala reported the parking lot by the swimming pool had been paved and is**  
77 **waiting to be stripped.**  
78 ➤ **In keeping with American Education Week, Dr. Scala thanked all employees of the**  
79 **Cape Girardeau Public Schools for their hard work and dedication and thanked**  
80 **Mayor Knudtson for the proclamation.**

81  
82 **CTA Organization:**

83 **Ms. Amanda Dugan, president of CTA, reported the following:**

- 84 ➤ **The CTA sent out some treats to teachers for American Education Week.**  
85 ➤ **MSTA State Convention was last week and she reported they had a very good**  
86 **meeting.**

87  
88 **MNEA Organization:**

89 **No one was present from this organization.**

90  
91 **Treasurer's Report**

92 **Dr. Scala introduced Misty Clifton as the new Director of Finance. Dr. Scala and Dr.**  
93 **Trautwein welcomed her to Cape Girardeau Public Schools. Ms. Misty Clifton presented the**  
94 **Treasurer's report, which included the district's revenue and expenses to date, transfers, and**  
95 **ending fund balance of October 31, 2007 of \$19,952,564.57.**

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97 **Board Reports:**

98 **Legislative Report:**  
99 ➤ **No report**

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101 **MSBA Report:**

- 102 ➤ **No report**

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108 **Cape Public School Foundation:**

- 109 ➤ Ms. Sparkman reported that Tuesday night's McTeacher night was the biggest  
110 success yet with profits reported of \$982.00.  
111 ➤ The Penguin Party is scheduled for Saturday, January 26, costing \$50 per ticket.  
112 ➤ The Teacher Grant selection will start in March. Both Nancy Bone's Central Junior  
113 High Science Grant, and Linda Robert's Franklin Elementary Grant events were  
114 very successful.  
115

116 **Facilities Report**

117 Mr. Pat Morgan supplied the Board with the following facilities report:

- 118 1. **Swimming Pool**  
119 Bendler Mechanical has ordered the equipment necessary to complete  
120 their project consisting of replacing the boiler utilized to heat the pool.  
121 A damaged pump is currently being replaced by the city.  
122 2. **Roofing**  
123 Sailor Roofing will be replacing and or repairing the three roofs identified  
124 at the Junior High School. It is anticipated the work will begin after  
125 Thanksgiving, continuing over Christmas break and into the first of the  
126 year.  
127 A meeting was held on Friday, November 16 to go over pre-construction  
128 details for the roofing and air conditioning work to be accomplished at the  
129 Middle School. This meeting was held with building administrators,  
130 district maintenance personnel, Strickland Engineering, Langford  
131 Mechanical, and Zoellner Construction. Work will begin immediately and  
132 proceed as weather allows.  
133 3. **Greenhouse**  
134 The greenhouse has been removed from the east side of the Central  
135 Administrative Office building.  
136 4. **Parking Lots**  
137 The parking lot near the swimming pool has been resurfaced. Stripes are  
138 to be applied the week of Thanksgiving (or the week after).  
139 The asphalt work to connect the two tennis courts located between the  
140 Junior High and the Middle School is scheduled to begin on the Friday  
141 after Thanksgiving.  
142 5. **High School Restroom / Concession Stand**  
143 6. **Grounds Keeping**  
144 Multiple tree stumps have been removed at Franklin, Alma Schrader and  
145 the Central Administrative Offices.  
146 The sprinkler systems and drinking water lines are in the process of being  
147 winterized.  
148

149 **Approval of Consent Agenda**

150 A motion was made by Mr. McDonald and seconded by Mr. Nenninger to approve the  
151 following consent agenda:

- 152 1. Minutes of October 15, 2007 and November 5, 2007  
153 2. Payment of Bills  
154 3. Personnel  
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156 Dr. Trautwein asked if any Board member wished to have any item of the consent agenda  
157 removed from the consent agenda and no request was made. The motion carried with seven  
158 yeas and zero nays.

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**Business Items**

**Professional Learning Community at Central High School:**

Dr. Scala informed the Board of the ongoing work of preparing for the implementation of the Professional Learning Community Plan at Central High School. New transportation issue information and new teacher salary information was given to the Board. Dr. Cowan was available to answered several questions from Board members.

A motion was made by Mr. McDonald and seconded by Ms. Sparkman to approve Cape Central High School's Professional Learning Community Proposal for implementation in the 2008-2009 school year. The motion carried with the following five yeas and two nay votes:

Mr. Nenninger	Nay	Ms. Sparkman	Yea
Mr. Bertrand	Nay	Ms. Hamilton	Yea
Mr. McDonald	Yea	Mr. Reinagel	Yea
Dr. Trautwein	Yea		

**Reappointment of District Treasurer**

A motion was made by Mr. McDonald and seconded by Ms. Hamilton to appoint Misty Clifton as School District Treasurer of Cape Girardeau School District No. 63 to replace Brenda McCowan. The motion carried with seven yeas and zero nays.

**Employee Benefits**

Dr. Scala informed the Board that the administration was recommending several employee benefits that were cut during the budget cutting process several years ago to be added back since the budget was in better financial condition. Ms. Clifton explained the costs involved for all of the following motions and how it would impact the budget. She also explained the part that the insurance consultant CBIZ played in the insurance bidding process and their other duties under the present contract we have with them. She also explained the reason for increasing CBIZ's annual consulting fee for the 2007-2008 school year. Ms. Clifton explained that we bid insurance out every three years, and the 2008-2009 school year will be the year we bid these items. The Board also expressed an interest in seeing if we get the same bids by ourselves or if CBIZ really does get better bids through their company. Discussion followed.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve dental insurance rates from Guardian as a part of the board paid plan. This will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve \$20,000 term life insurance rates from Cigna as a part of the board paid plan. This will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve the Anthem BCBS rates which will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. Bertrand to approve an increase in consulting fees by \$7,000 annually for CBIZ Benefits and Insurance Services, Inc. The motion carried with seven yeas and zero nays.

Dr. Scala thanked the Board on behalf of the staff for adding the staff benefits back to the salary package.

213 **2007-2008 budget**

214 Ms. Clifton went over the 2007-2008 budget with the Board and pointed out several items she  
215 wanted to explain. She explained the tax levy and why it had to be changed and several other  
216 items in the budget. Ms. Clifton answered several questions by Board members concerning  
217 the district's financial status.

218

219 A motion was made by Ms. Hamilton and seconded by Mr. Reinagel to adopt the 2007-2008  
220 budget. The motion carried with seven yeas and zero nays.

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222 **Alternative Education Center:**

223 Dr. Scala explained to the audience that the Board had met prior to the regular meeting in a  
224 special meeting to discuss the Alternative Education Center expansion plans. Mr. Phillip  
225 Smith, Mr. Morgan, and Ms. Carla Fee were all available to answer any questions that Board  
226 members had about the plan. Mr. Smith explained that the Board was looking at two plans,  
227 one submitted on October 15<sup>th</sup> and Option 4 dated November 13 submitted to the Board on  
228 November 19<sup>th</sup> at the special meeting. After much discussion, a motion was made by Mr.  
229 Reinagel and seconded by Mr. Bertrand to accept the following plans:

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1. Option 4, November 13<sup>th</sup> plan base bid

231

2. #1 Alternate bid the October 15<sup>th</sup> plans

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3. #2 Alternate bid would be to put in the cafeteria plan from the November 13<sup>th</sup>  
233 plan in place of the cafeteria plan from the October 15<sup>th</sup> plan.

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235 The motion carried with seven yeas and zero nays.

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237 **CSIP UPDATE**

238 Dr. Scala addressed Object 4 of the CSIP Plan, Strategy 2, 4.2.1. He stated that Ms. Fee  
239 would be following the CSIP Plan by adding the 5<sup>th</sup> and 6<sup>th</sup> grades into the Alternative  
240 Education Center. He also reported that the personnel for this expansion would be brought  
241 before the Board at the December 17<sup>th</sup> meeting.

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243 At 8:20 p.m. a motion was made by Mr. Reinagel and seconded by Mr. Nenninger to adjourn  
244 into closed session for the following considerations:

245

A. Leasing, Purchasing or Sale of Real Estate R.S. MO 610.021 (2)

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B. Hiring, Firing, Disciplining or Promoting of Particular Employees  
247 PR.S. MO 610.021 (3)

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249 The motion carried with seven yeas and zero nays.

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251 At 10:16 p.m. p.m. the Board returned to open session. Dr. Trautwein announced that was  
252 no announcement to be made from closed session.

253

254 **Adjournment**

255 At 10:17 p.m. a motion was made by Mr. Reinagel and seconded by Mr. Bertrand to adjourn  
256 the meeting. The motion carried with seven yeas and zero nays.

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258 The next regular meeting of the Board of Education will be held on Monday, December 17,  
259 2007 at the Board of Education and Administration Offices located at 301 N. Clark at 6:00  
260 p.m.

261

262 Respectfully submitted,

263

264 Laverne Smith

265 Secretary, Board of Education

