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MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
CAPE GIRARDEAU SCHOOL DISTRICT NO. 63
Monday, November 19, 2007, 6:00 p.m.
Board of Education and Administration Offices
301 North Clark
Cape Girardeau, Missouri

BOARD MEMBERS PRESENT:

Dr. Steve Trautwein (President), Mr. Kyle McDonald (Vice-President), Mr. Charles Bertrand, Mr. Tom Reinagel, Ms. Martha Hamilton, Ms. Laura Sparkman, and Mr. Paul Nenninger.

OTHERS PRESENT:

Dr. David Scala, Ms. Theresa Hinkebein, Ms. Diane Howard, Ms. Deena Ring, Ms. Pat Fanger, Mr. Pat Morgan, Kathie Brennan, Dr. Mike Cowan, Ms. Misty Clifton, Ms. Terri Goodman, Mr. Don Howard, Ms. Amanda Dugan, Ms. Shirley McCormack, Ms. Lesa Hinton, Ms. Meg Goodman, Ms. Cassandra Harris, Ms. Melissa Seabaugh, Ms. Jayden Marra, Ms. Sarah Marra, Ms. Mary Walker, Ms. Alexis Walker, Mr. Mark Cook, Ms. Mary Dillivan, Ms. Barbara Port, Mr. Phillip Smith, Ms. Ruth Ann Orr, Mr. Kevin Orr, Ms. Cheryl Sebaugh, Mr. Eric Bohl, Ms. Shelby Powers, Mr. Lance Powers, Ms. Jennifer Powers, Mr. Fred Harris, Ms. Cassandra Harris, Ms. Arianna Harris, Ms. Sylvia Hunter, Ms. Belind Kennedy, Mr. Gunnar Knudtson, Mayor Jay Knudtson, Ms. Cindy Knudtson, Ms. Heather Deisher, Ms. Dana Deisher, Ms. Marjorie Savory, Ms. Mary Savoy, and Mr. Gerald Richards.

A quorum being present and due notice having been mailed and published, the regular session of the Board of Education of Cape Girardeau School District No. 63 was called to order on Monday, November 19, 2007 at 6:04 p.m. by Dr. Steven Trautwein, Board President.

Dr. Trautwein asked the audience to stand and led the group in the Pledge of Allegiance.

Approval of Agenda

A motion was made by Mr. Reinagel and seconded by Mr. Nenninger to approve the agenda with the item D, "Audio Recording of Board Meetings" removed from the agenda. The motion carried with a vote of seven yeas and zero nays.

"Terrific Tiger" Recognition

The following students received the "*Terrific Tiger Award*" based on service to others, leadership and scholarship.

ALMA SCHRADER ELEMENTARY	Jayden Marra, Grade 4
BLANCHARD ELEMENTARY	Alexus Walker, Grade 4
CLIPPARD ELEMENTARY	Shelby Powers, Grade 4
FRANKLIN ELEMENTARY	Arianna Harris, Grade K
JEFFERSON ELEMENTARY	Clara Nees, Grade 2
CENTRAL MIDDLE SCHOOL	Sylvia Hunter, Grade 6
CAPE CENTRAL JUNIOR HIGH	Gunnar Knudtson, Grade 8
CAPE CENTRAL HIGH SCHOOL	Heather Deisher, Grade 12
ALTERNATIVE EDUCATION CENTER	Marjorie Savoy, Grade 10

54 **Information, Proposals or Comments from the Audience**

55 **Ms. Kathie Brennan, representative from the Community Relations Committee, presented a**
56 **proclamation in honor of American Education Week, November 12-17, 2007, signed by**
57 **Mayor Jay Knudtson.**

58
59 **Dr. Trautwein asked if anyone from the audience had comments and two individuals**
60 **indicated they would like to speak to the Board.**

61
62 **Mr. Don Howard addressed the Board on concerns he had about supervision at the Central**
63 **Middle School and Central High School.**

64
65 **Ms. Terri Goodman shared her concerns with the Board about the new Professional**
66 **Learning Community Plan being adopted by Central High School and how it could be unfair**
67 **to students on an accelerated learning schedule.**

68
69 **Dr. Trautwein thanked both individuals for their comments.**

70
71 **Informational Reports**

72 **Board President's Report:**

73 **No report.**

74
75 **Superintendent's Report:**

- 76 ➤ **Dr. Scala reported the parking lot by the swimming pool had been paved and is**
77 **waiting to be stripped.**
78 ➤ **In keeping with American Education Week, Dr. Scala thanked all employees of the**
79 **Cape Girardeau Public Schools for their hard work and dedication and thanked**
80 **Mayor Knudtson for the proclamation.**

81
82 **CTA Organization:**

83 **Ms. Amanda Dugan, president of CTA, reported the following:**

- 84 ➤ **The CTA sent out some treats to teachers for American Education Week.**
85 ➤ **MSTA State Convention was last week and she reported they had a very good**
86 **meeting.**

87
88 **MNEA Organization:**

89 **No one was present from this organization.**

90
91 **Treasurer's Report**

92 **Dr. Scala introduced Misty Clifton as the new Director of Finance. Dr. Scala and Dr.**
93 **Trautwein welcomed her to Cape Girardeau Public Schools. Ms. Misty Clifton presented the**
94 **Treasurer's report, which included the district's revenue and expenses to date, transfers, and**
95 **ending fund balance of October 31, 2007 of \$19,952,564.57.**

96
97 **Board Reports:**

98 **Legislative Report:**

- 99 ➤ **No report**

100
101 **MSBA Report:**

- 102 ➤ **No report**

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108 **Cape Public School Foundation:**

- 109 ➤ Ms. Sparkman reported that Tuesday night's McTeacher night was the biggest
110 success yet with profits reported of \$982.00.
111 ➤ The Penguin Party is scheduled for Saturday, January 26, costing \$50 per ticket.
112 ➤ The Teacher Grant selection will start in March. Both Nancy Bone's Central Junior
113 High Science Grant, and Linda Robert's Franklin Elementary Grant events were
114 very successful.
115

116 **Facilities Report**

117 Mr. Pat Morgan supplied the Board with the following facilities report:

- 118 1. **Swimming Pool**
119 Bendler Mechanical has ordered the equipment necessary to complete
120 their project consisting of replacing the boiler utilized to heat the pool.
121 A damaged pump is currently being replaced by the city.
122 2. **Roofing**
123 Sailor Roofing will be replacing and or repairing the three roofs identified
124 at the Junior High School. It is anticipated the work will begin after
125 Thanksgiving, continuing over Christmas break and into the first of the
126 year.
127 A meeting was held on Friday, November 16 to go over pre-construction
128 details for the roofing and air conditioning work to be accomplished at the
129 Middle School. This meeting was held with building administrators,
130 district maintenance personnel, Strickland Engineering, Langford
131 Mechanical, and Zoellner Construction. Work will begin immediately and
132 proceed as weather allows.
133 3. **Greenhouse**
134 The greenhouse has been removed from the east side of the Central
135 Administrative Office building.
136 4. **Parking Lots**
137 The parking lot near the swimming pool has been resurfaced. Stripes are
138 to be applied the week of Thanksgiving (or the week after).
139 The asphalt work to connect the two tennis courts located between the
140 Junior High and the Middle School is scheduled to begin on the Friday
141 after Thanksgiving.
142 5. **High School Restroom / Concession Stand**
143 6. **Grounds Keeping**
144 Multiple tree stumps have been removed at Franklin, Alma Schrader and
145 the Central Administrative Offices.
146 The sprinkler systems and drinking water lines are in the process of being
147 winterized.
148

149 **Approval of Consent Agenda**

150 A motion was made by Mr. McDonald and seconded by Mr. Nenninger to approve the
151 following consent agenda:

- 152 1. Minutes of October 15, 2007 and November 5, 2007
153 2. Payment of Bills
154 3. Personnel
155

156 Dr. Trautwein asked if any Board member wished to have any item of the consent agenda
157 removed from the consent agenda and no request was made. The motion carried with seven
158 yeas and zero nays.

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Business Items

Professional Learning Community at Central High School:

Dr. Scala informed the Board of the ongoing work of preparing for the implementation of the Professional Learning Community Plan at Central High School. New transportation issue information and new teacher salary information was given to the Board. Dr. Cowan was available to answered several questions from Board members.

A motion was made by Mr. McDonald and seconded by Ms. Sparkman to approve Cape Central High School's Professional Learning Community Proposal for implementation in the 2008-2009 school year. The motion carried with the following five yeas and two nay votes:

Mr. Nenninger	Nay	Ms. Sparkman	Yea
Mr. Bertrand	Nay	Ms. Hamilton	Yea
Mr. McDonald	Yea	Mr. Reinagel	Yea
Dr. Trautwein	Yea		

Reappointment of District Treasurer

A motion was made by Mr. McDonald and seconded by Ms. Hamilton to appoint Misty Clifton as School District Treasurer of Cape Girardeau School District No. 63 to replace Brenda McCowan. The motion carried with seven yeas and zero nays.

Employee Benefits

Dr. Scala informed the Board that the administration was recommending several employee benefits that were cut during the budget cutting process several years ago to be added back since the budget was in better financial condition. Ms. Clifton explained the costs involved for all of the following motions and how it would impact the budget. She also explained the part that the insurance consultant CBIZ played in the insurance bidding process and their other duties under the present contract we have with them. She also explained the reason for increasing CBIZ's annual consulting fee for the 2007-2008 school year. Ms. Clifton explained that we bid insurance out every three years, and the 2008-2009 school year will be the year we bid these items. The Board also expressed an interest in seeing if we get the same bids by ourselves or if CBIZ really does get better bids through their company. Discussion followed.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve dental insurance rates from Guardian as a part of the board paid plan. This will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve \$20,000 term life insurance rates from Cigna as a part of the board paid plan. This will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. McDonald to approve the Anthem BCBS rates which will become effective January 1, 2008. The motion carried with seven yeas and zero nays.

A motion was made by Mr. Reinagel and seconded by Mr. Bertrand to approve an increase in consulting fees by \$7,000 annually for CBIZ Benefits and Insurance Services, Inc. The motion carried with seven yeas and zero nays.

Dr. Scala thanked the Board on behalf of the staff for adding the staff benefits back to the salary package.

213 **2007-2008 budget**

214 Ms. Clifton went over the 2007-2008 budget with the Board and pointed out several items she
215 wanted to explain. She explained the tax levy and why it had to be changed and several other
216 items in the budget. Ms. Clifton answered several questions by Board members concerning
217 the district's financial status.

218

219 A motion was made by Ms. Hamilton and seconded by Mr. Reinagel to adopt the 2007-2008
220 budget. The motion carried with seven yeas and zero nays.

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222 **Alternative Education Center:**

223 Dr. Scala explained to the audience that the Board had met prior to the regular meeting in a
224 special meeting to discuss the Alternative Education Center expansion plans. Mr. Phillip
225 Smith, Mr. Morgan, and Ms. Carla Fee were all available to answer any questions that Board
226 members had about the plan. Mr. Smith explained that the Board was looking at two plans,
227 one submitted on October 15th and Option 4 dated November 13 submitted to the Board on
228 November 19th at the special meeting. After much discussion, a motion was made by Mr.
229 Reinagel and seconded by Mr. Bertrand to accept the following plans:

230

1. Option 4, November 13th plan base bid

231

2. #1 Alternate bid the October 15th plans

232

3. #2 Alternate bid would be to put in the cafeteria plan from the November 13th
233 plan in place of the cafeteria plan from the October 15th plan.

234

235 The motion carried with seven yeas and zero nays.

236

237 **CSIP UPDATE**

238 Dr. Scala addressed Object 4 of the CSIP Plan, Strategy 2, 4.2.1. He stated that Ms. Fee
239 would be following the CSIP Plan by adding the 5th and 6th grades into the Alternative
240 Education Center. He also reported that the personnel for this expansion would be brought
241 before the Board at the December 17th meeting.

242

243 At 8:20 p.m. a motion was made by Mr. Reinagel and seconded by Mr. Nenninger to adjourn
244 into closed session for the following considerations:

245

A. Leasing, Purchasing or Sale of Real Estate R.S. MO 610.021 (2)

246

B. Hiring, Firing, Disciplining or Promoting of Particular Employees
247 PR.S. MO 610.021 (3)

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249 The motion carried with seven yeas and zero nays.

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251 At 10:16 p.m. p.m. the Board returned to open session. Dr. Trautwein announced that was
252 no announcement to be made from closed session.

253

254 **Adjournment**

255 At 10:17 p.m. a motion was made by Mr. Reinagel and seconded by Mr. Bertrand to adjourn
256 the meeting. The motion carried with seven yeas and zero nays.

257

258 The next regular meeting of the Board of Education will be held on Monday, December 17,
259 2007 at the Board of Education and Administration Offices located at 301 N. Clark at 6:00
260 p.m.

261

262 Respectfully submitted,

263

264 Laverne Smith

265 Secretary, Board of Education

