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**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF EDUCATION**  
**CAPE GIRARDEAU SCHOOL DISTRICT NO. 63**  
**Wednesday, April 29, 2009 – 6:00p.m.**  
**Board of Education Office**  
**301 N. Clark St.**

**Board Members Present:**

**Mr. Kyle McDonald, President, Ms. Stacy Kinder , Vice-President, Mr. Luther Bonds, Mr. Paul Nenninger, Mr. Tony Smee, Ms. Laura Sparkman, and Dr. Steve Trautwein.**

**Others Present:**

**Dr. James Welker , Ms. Pat Fanger, Ms. Misty Clifton, Ms. Laverne Smith, Mr. Neil Glass, Ms. Deena Ring, Ms. Theresa Hinkebein, Mr. Steve Robertson, Ms. Alaina Busch, Ms. Jena Mabry, and Ms. Lesa Hinton.**

**Mr. McDonald called the meeting to order at 6:01 p.m.**

**A motion was made by Mr. Smee and seconded by Ms. Kinder to approve the agenda. The motion carried seven yeas and zero nays.**

**SALARIES**

**Dr. Welker and Misty Clifton gave a business plan power point presentation on the proposals and explained how the certified schedule was adjusted. Discussion followed and a motion was made by Mr. Smee and seconded by Dr. Trautwein to approval the Salary Schedule for administrator/coordinator, certified staff, and classified staff for the 2009-2010 school year.**

**The motion carried with a vote of seven yeas and zero nays.**

**A motion was made by Mr. Smee and seconded by Dr. Trautwein to approve the substitute teachers' salary schedule for the 2009-2010 school year. Discussion followed and the motion carried with the following roll call vote of six yeas and one abstention:**

<b>Mr. Bonds</b>	<b>Yea</b>	<b>Mr. McDonald</b>	<b>Abstain</b>
<b>Ms. Kinder</b>	<b>Yea</b>	<b>Mr. Smee</b>	<b>Yea</b>
<b>Mr. Nenninger</b>	<b>Yea</b>	<b>Ms. Sparkman</b>	<b>Yea</b>
		<b>Dr. Trautwein</b>	<b>Yea</b>

**STIPENDS**

**Dr. Welker stated work is continuing to be done on the stipend schedule and the administration hopes to be the completed proposal to the Board meeting in May. Discussion followed.**

**Information and Proposals from Board Members**

**Mr. Nenninger introduced the Performance Based Superintendent Evaluation Business Plan. Mr. Nenninger asked that board members look at the new document and compare it to the tool the district now has in place. Mr. Nenninger would like for this item to be put on the May business agenda. Mr. McDonald asked where funds would come from for Board training on this issue. Discussion followed and no action was taken by the Board.**

**Dr. Trautwein had several items he wanted to discuss with the Board:**

- 1. Dr. Trautwein stated that there were times when improved rate of information flow was needed from the Board to the Superintendent and from the Superintendent to the Board.**
- 2. He pointed out that the Sunshine Law drives much of what a board member does.**
- 3. Requested Dr. Welker poll the Board for guidance when contacting more than one legal opinion.**
- 4. Mr. Nenninger suggested the facilities committee meeting be posted on the district web site and Mr. Glass said that would not be a problem.**

- 55 5. Dr. Trautwein asked the administration for policy update status. Mr. Glass indicated he  
56 hoped to have all policies that were in arrears caught up by the end of the summer,  
57 (approximately 100 policies). Mr. Glass stated he will be putting together a new policy  
58 committee and the makeup would be 2 board members, the superintendent, Mr. Glass, Mr.  
59 Gerald Richards and Roy Merideth. Mr. Glass had asked Laura Sparkman to be on the  
60 committee and Steve Trautwein volunteered to be the second Board member on the  
61 committee.
- 62 6. Dr. Trautwein as for an update on the status of the district's response to the CTA request to  
63 represent our employees. Ms. Hinton, President of CTA, had made an official request to  
64 the superintendent for Cape Girardeau School District to recognize Cape Girardeau  
65 Community Teachers' Association as the exclusive bargaining representative of the certified  
66 staff at Cape Girardeau Public School. Dr. Welker has been in contact with MSBA  
67 concerning the new collective bargaining laws and will continue to work on this process.  
68 Dr. Welker will give the Board an update at the May meeting.
- 69 7. Dr. Trautwein requested in the future the administration bring before the Board how any  
70 proposal fits into the CSIP. He also requested that the Board begin thinking about how the  
71 CSIP could be brought back into their decision-making process. Dr. Welker stated he  
72 would like to see the CSIP revised as soon as possible because some of it is outdated and  
73 other portions of it does not address DESE's Epegs requirements. He suggested putting on  
74 the May agenda a timeline for revising the CSIP.
- 75 8. Dr. Trautwein requested a draft agenda be sent out to board members immediately after  
76 the agenda-setting meeting between the superintendent, the president and the vice-  
77 president. Board members would then the opportunity to suggest additions or  
78 modifications prior to the official agenda.
- 79 9. Discussion took place on certified staff getting addition education and when could they  
80 apply to move over on the salary scale. Mr. McDonald suggested a clause be inserted in  
81 every certified contract stating that if degrees could be verified by September 5<sup>th</sup> of the  
82 contract year, the employ would be allowed to move on the salary scale as the additional  
83 education indicates. The school attorney should approve this insertion before it is  
84 implemented.

85  
86 At 8:10 p.m. a motion was made by Ms. Sparkman and seconded by Ms. Kinder to go into executive  
87 session to consider:

- 88 A. Legal Purposes, Individually Identifiable Personnel/Student Records,  
89 Employment, Personnel Evaluation, discussions of work product, and Real  
90 Estate. Authority is Section 610.021, Para, 2, 3, 9 and 13, Revised Statutes of  
91 Missouri, as amended.

92 The motion carried with seven yeas and zero nays.

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94 At 10:12, the Board returned to open session. Mc. McDonald stated there was no  
95 announcement to be made from closed session.

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97 Adjournment

98 At 10:13 p.m. a motion was made Mr. Smee and seconded by Dr. Trautwein to adjourn the  
99 meeting. The motion carried with a vote of seven yeas and zero nays.

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101 Respectfully Submitted,

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106 Laverne Smith  
107 Secretary to the Board of Education  
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