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**MINUTES**  
**SPECIAL WORK SESSION OF THE BOARD OF EDUCATION**  
**CAPE GIRARDEAU SCHOOL DISTRICT NO. 63**  
**Monday, July 19, 2010 – 5:00 p.m.**  
**Board of Education Office**  
**301 N. Clark St.**

**Board Members Present:**

**Mr. Paul Nenninger, President, Mr. Don Call, Ms. Stacy Kinder, Mr. Kyle McDonald and Mr. Tony Smee.**

**Board Members Absent: Mr. Luther Bonds, Vice-President and Mr. Philip Moore.**

**Others Present:**

**Dr. James Welker, Superintendent, Ms. Beth Poyner, Board Secretary, Ms. Pat Fanger, Asst. Superintendent, Ms. Misty Clifton, Dir. of Financial Services, Mr. Neil Glass, Dir. of Administrative Services, Ms. Deena Ring, Dir. of Special Services and Alaina Busch, Southeast Missourian.**

**A quorum being present and due notice having been mailed and published, the special session of the Board of Education of Cape Girardeau School District No. 63 was called to order on Monday, July 19, 2010 at 5:05 p.m. by President, Paul Nenninger.**

**Approval of Agenda**

**A motion was made by Mr. Smee and seconded by Mr. McDonald to approve the agenda. The motion carried with five yeas and zero nays.**

**Policy Update from Mr. Neil Glass**

**Mr. Glass gave Board Members a hand out with the status of all policies pending for the district. He noted that when he began working on the policies in 2008, they started with about 125 policies to update and they began the process by updating from the most recent and have worked back to the older ones. Mr. Glass informed the Board that he had spoken with Kathleen Atwood, Policy Editor at MSBA, about working through the remaining updates by sections and other options suggested by Ms. Atwood which might help the Policy Review Committee and Board members expedite the process. These options were discussed and Mr. Glass agreed to post the policies on the portal as soon as they come through committee and then they will be presented for first reading and approval at regular monthly Board meetings.**

**Mr. Nenninger noted that both Board members who had been serving on the Policy Review Committee have left the Board and he asked for two volunteers to replace them. Mr. Call and Mr. Smee volunteered to serve on the Committee.**

**Mr. Nenninger thanked Mr. Glass noting he had done well moving the district forward in updating the policies.**

**Program Evaluation Process by Ms. Pat Fanger**

**Ms. Fanger gave Board Members draft copies of a Program Evaluation form and a Program Evaluation Annual Schedule. Ms. Fanger explained that core programs are reviewed annually and the Program Evaluation form would assist in keeping the evaluation process consistent. She also explained the evaluation process in correlation to CSIP goals.**

**Dr. Welker and Mr. Nenninger thanked both Mr. Glass and Ms. Fanger for the information presented.**

55 **Adjournment**

56 **At 5:35 p.m. a motion was made by Mr. Smee and seconded by Mr. Call to adjourn the meeting.**

57 **The motion carried with a vote of five yeas and zero nays.**

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61 **Paul L. Nenninger, Board President**

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**Beth Poyner, Board Secretary**