



# CAPE GIRARDEAU PUBLIC SCHOOLS

301 NORTH CLARK AVE • CAPE GIRARDEAU, MO 63701 • PHONE: 573-335-1867 • FAX 573-335-1820

## Cape Girardeau Public Schools Employee Request for Enrollment Exception

- Employee living out of district  
 Employee living out of attendance area

### Parent Information:

Date of Request: \_\_\_\_\_  
Effective Date Requested  Next School Year  Other: \_\_\_\_\_  
Employee Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City  
School of Employment: \_\_\_\_\_

### Student Information:

Child's Name: \_\_\_\_\_  
Current Grade: \_\_\_\_\_ Next School Year Grade: \_\_\_\_\_  
*If your child is an elementary student (K-4), please indicate a second choice.*  
I am requesting enrollment of my child at:  
1<sup>st</sup> Choice: \_\_\_\_\_  
2<sup>nd</sup> Choice: \_\_\_\_\_

**Do not complete the information below this line.**

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
School Principal  
\_\_\_\_\_ Date \_\_\_\_\_  
Superintendent

*If request is being made for more than one child, please complete an individual form for each child. If you live outside of the CGPS district and your employment with CGPS is terminated, you must enroll your child(ren) in the district of your residence. Please return completed form to the superintendent's office. 2/16/18*