

Cape Girardeau Public School District No. 63
Job Description

Job Title: All High School Coaching Positions

Terms of Employment: Follow terms of teaching contract or assigned stipend

FLSA Status: Exempt

Reports To: Athletics Director

Brief Description of Position:

Under the supervision of the Athletics Director, this position is responsible for coaching student athletes in game strategies and techniques to prepare them for athletic competition. Position motivates student athletes to develop an appreciation of the sport.

Head Coach- Minimum Requirements:

- A Four-Year College Degree OR Serving as an Approved Assistant Coach (non-Hardship Coach) for a minimum of TWO school years.
- A Professional Teacher's Certificate OR NFHS Fundamentals of Coaching Course (online) passed prior to coaching. This course is not sport-specific. This is a one-time requirement.
- Successful completion of a Sports First Aid course prior to coaching and renewed every two years
- Successful completion of CPR/AED training prior to coaching and renewed every two years.
- Background Check including Sex-Offender's Registry Clearance prior to coaching.
- Board of Education or Board of Governance Approval prior to coaching.
- Successful completion of a Concussion in Sports Course. and review of current concussion information yearly.
- Successful completion of the MSHSAA Sport-Specific Online Rules Review each season.

Assistant Coach- Minimum Requirements:

- Completion of 60 or more college credit hours prior to coaching.
- A Professional Teacher's Certificate OR NFHS Fundamentals of Coaching Course (online) passed prior to second year of coaching. This course is not sport-specific. This is a one-time requirement.
- Successful completion of a Sports First Aid course prior to second year of coaching and renewed every two years.
- Successful completion of CPR/AED training prior to second year of coaching and renewed every two years.
- Background Check including Sex-Offender's Registry Clearance prior to coaching.
- Board of Education or Board of Governance Approval prior to coaching.

- Successful completion of a Concussion in Sports Course. and review of current concussion information yearly.
- Successful completion of the MSHSAA Sport-Specific Online Rules Review each season.

Essential Duties and Responsibilities:

- Possesses a strong working knowledge of the rules and regulations of the game
- Teaches individual athletes the skills necessary to perform at the highest levels
- Maintains team discipline and sportsmanship in both practice and competition
- Possess knowledge of all rules and regulations promoted by the Missouri High School Activities Association
- Maintains adequate supervision to assure the safety and well-being of all athletes
- Coaching vacancies are not tied to specific classroom teaching vacancies

Physical Demands/Environmental Factors:

- Ability to work in a climate controlled building, as well as in inclement weather.
- Exposure to body fluids, communicable diseases.
- Travel between locations will cause exposure to hazardous driving and walking conditions.
- Requires constant hand-eye/mind-eye coordination, hearing, speaking, walking, writing, and driving. Frequent repetitive motion with wrists, hands, and fingers.
- Occasionally subjected to cold temperatures, extreme noise, vibrations, dust and poor ventilation.
- Ability to stand, walk, and move around for long periods of time.
- Ability to see and read, with or without vision aids, a computer screen and printed matter, and to distinguish colors.
- Sufficient hearing to understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to operate a telephone and enter data into a computer using both hands.
- Ability to communicate, effectively and efficiently with sufficient volume to be heard in normal conversation, on the telephone, and addressing groups.
- Ability to exert up to 30 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Ability to lift, bend, stoop, pull, grasp, and carry a variety of objects of different shapes and sizes.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Board of Education and Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

Approved by: _____ Date: _____

Reviewed by: _____ Date: _____
Human Resource Coordinator

Revised: August 2013