

Cape Girardeau Public School District No. 63
Job Description

Job Title: Elementary Art Teacher

Terms of Employment: 9 month contract; 183 days

FLSA Status: Exempt

Reports To: Principal

Brief Description of Position:

The Elementary Art Teacher will provide assigned elementary schools with a coordinated art program aimed at expanding student appreciation of art as well as art education techniques.

Required Qualifications:

- Bachelor's degree in Art (or equivalent)
- A valid Missouri Teaching Certification
- Successful student teaching
- Demonstrated skills and talents in both formal and informal art media.
- Excellent oral and written communication skills
- Skills in human relations, leadership and conflict management.
- Knowledgeable of teaching techniques that meet the diverse needs of students
- Demonstrate skills in computer word processing, spreadsheets and data bases
- Experience in formative assessments, cooperative learning techniques, and data analysis

Preferred Qualifications:

- Working knowledge of Professional Learning Communities

Performance Responsibilities:

- Develop, implement and coordinate the curriculum in art to provide rich varied experiences.
- Keep informed about current trends and practices in art and art education.
- Confer with art teachers to plan the art program and suggested projects.
- Assist the regular classroom teachers through demonstrations, discussions and in-service programs.
- Provide a demonstration lesson to various art classes, which allows an opportunity for students to actively participate in the exercise.
- Provide art teachers with suggested follow-up activities regarding the demonstration.
- Serve as a consultant to the professional staff in connection with related instructional activities such as displays.

Physical Demands/Environmental Factors:

- Ability to work in a climate controlled building, as well as in inclement weather.
- Ability to stand, walk, and move around for long periods of time.
- Ability to see and read, with or without vision aids, a computer screen and printed matter, and to distinguish colors.
- Sufficient hearing to understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to operate a telephone and enter data into a computer using both hands.
- Ability to communicate, effectively and efficiently with sufficient volume to be heard in normal conversation, on the telephone, and addressing groups.
- Ability to exert up to 30 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Ability to lift, bend, stoop, pull, grasp, and carry a variety of objects of different shapes and sizes.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Board of Education and Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

Approved by: _____ Date: _____

Reviewed by: _____ Date: _____
Human Resource Coordinator

Revised: August 1, 2013