

Cape Girardeau Public School District No. 63
Job Description

Job Title: Science Teacher (Junior High School)

Terms of Employment: 9-month contract; 183 days

FLSA Status: Exempt

Reports To: Principal

Brief Description of Position:

The Science teacher will be responsible for developing in each pupil an awareness of the role of science in economic and social progress; to motivate each pupil to acquire knowledge of scientific facts and principles, and skills in scientific methods of problem solving; to discover and develop special talents of pupils in scientific fields.

Required Qualifications:

- Bachelor's degree in Education or related field
- Valid Missouri Teaching Certification (Grades: 5 – 9)
- Excellent oral and written communication skills
- Skilled in human relations, leadership and conflict management
- Demonstrate the ability to foster a classroom climate that allows growth for at-risk students
- Knowledgeable of teaching techniques that meet the diverse needs of students
- Proficiency in computer hardware and software use, including word processing, spreadsheets, multimedia presentations, email, the Internet, digital media

Preferred Qualifications:

- Working knowledge of Professional Learning Communities

Essential Duties and Responsibilities:

- Inspiring students and promoting mastery in subject area
- Supervising and maintaining a safe environment for hands-on science lab and other project-related work
- Providing continual assessment of student progress and maintaining records
- Continually evaluating instructional performance to meet the needs of the students
- Providing an effective environment that reflects and facilitates the academic program
- Delivering socio-emotional curriculum to students in advisory settings
- Providing peer assistance to fellow teachers
- Continuing to work on professional growth
- Routinely utilizing instructional technology and optimizing its instructional value

- Initiating and maintaining open communication with parents and community members
- Maintaining regular, punctual attendance.
- Perform other job related duties as assigned by the Principal

Hazards:

For some buildings, stairs, chalk dust and exposure to communicable diseases may be a potential hazard. In science labs, there could be exposure to chemicals and fumes. Equipment that supports classroom instruction could be potentially hazardous under certain conditions. Travel between schools will cause exposure to hazardous driving and walking conditions.

Physical Demands/Environmental Factors:

- Ability to work in a climate controlled building, as well as in inclement weather.
- Ability to stand, walk, and move around for long periods of time
- Requires constant hand-eye/mind-eye coordination, hearing; intermittent walking, talking and writing.
- Frequent keyboarding and repetitive motions with wrists, fingers, and hands are required.
- Ability to see and read, with or without vision aids, a computer screen and printed matter, and to distinguish colors.
- Sufficient hearing to understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to operate a telephone and enter data into a computer using both hands.
- Ability to communicate, effectively and efficiently with sufficient volume to be heard in normal conversation, on the telephone, and addressing groups.
- Ability to exert up to 30 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Ability to lift, bend, stoop, pull, grasp, and carry a variety of objects of different shapes and sizes.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Board of Education and Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

Approved by: _____ Date: _____

Reviewed by: _____ Date: _____
Human Resource Coordinator

Revised: August 1, 2013