

Cape Girardeau Public School District No. 63 Job Description

Job Title: Speech Language Pathologist

Terms of Employment: 9-month contract; 183 days

FLSA Status: Exempt

Reports to: Director, Special Services

Brief Description of Position:

Under the direction of the Director, Special Services, the Speech Pathologist screen, assess and identify students with communication disorders which adversely affect their educational progress. Develop and provide direct and indirect services within the student's educational setting, based on established IEP goals and objectives.

Required Qualifications:

- A master's degree or any combination equivalent to a master's degree in the area of speech-language pathology from an accredited program in speech-language therapy, and all other requirements set forth by DESE
- Valid Missouri teaching certification
- Excellent oral and written communication skills
- Skills in human relations, leadership and conflict management.
- Knowledgeable of teaching techniques that meet the diverse needs of students
- Demonstrate skills in computer word processing, spreadsheets and data bases
- Experience in formative assessments, cooperative learning techniques, and data analysis

Desired Qualifications:

- Working knowledge of Professional Learning Communities
- Demonstrated experience and skill in teamwork, coaching and/or mentoring

Essential Duties and Responsibilities:

- Prepares, adapts, and delivers instructional materials to meet the unique needs of each individual student.
- Adapts curricula and uses research-based teaching methods based on assessment of students' needs.
- Evaluates student academic and behavioral progress using specific assessments for hearing impaired students.
- Supervises student in classrooms, school buildings, and social-curricular actives.
- Develops educational plans for the individual student based on accepted and approved research and the standards established by the Missouri Department of Education.
- Infuses transition goals such as study, work, and social-curricular activities,
- Creates and maintains student data, and prepares reports relative to the work.
- Selects appropriate texts, learning aids, materials, and supplies.
- Participates in teacher training, as required.
- Plans and participates in extra-curricular student and staff activities.

- Maintains records and prepares reports and correspondence related to the work
- Performs related work as assigned.

Hazards:

For some buildings, stairs, chalk dust and exposure to communicable diseases may be a potential hazard. In science labs, there could be exposure to chemicals and fumes. Equipment that supports classroom instruction could be potentially hazardous under certain conditions. Travel between locations will cause exposure to hazardous driving and walking conditions.

Physical Demands/Environmental Factors:

- Ability to work in a climate controlled building, as well as in inclement weather.
- Ability to stand, walk, and move around for long periods of time.
- Ability to see and read, with or without vision aids, a computer screen and printed matter, and to distinguish colors.
- Sufficient hearing to understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to operate a telephone and enter data into a computer using both hands.
- Ability to communicate, effectively and efficiently with sufficient volume to be heard in normal conversation, on the telephone, and addressing groups.
- Ability to exert up to 30 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Ability to lift, bend, stoop, pull, grasp, and carry a variety of objects of different shapes and sizes.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Board of Education and Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

Approved by: _____ Date: _____

Reviewed by: _____ Date: _____
 Human Resource Coordinator

Revised: August 2013