Cape Girardeau Public School District No. 63 Job Description

Job Title: Freshman Cheerleading

Reports To: Varsity Cheerleading Sponsor

Receives Guidance From: Principal, Athletic Director and Varsity Cheerleading Sponsor

Requirements:

- Education Level: Minimum 60 hours college credit.
- Experience Desired: Knowledgeable about cheerleading from prior experience or cheer training.
- Physical Requirements: Hand-eye/mind-eye coordination, physical dexterity, the ability to bend, stoop, walk, talk, and sit. The ability to travel between locations.

Essential Duties and Responsibilities:

- Follows National Federation, MSHA, and ACCAA rules and regulations.
- Explains and defines expectations of squad.
- Supervises all practices and handles discipline.
- Organizes pep rallies with approval by Activities Principal
- Work with Activities Principal to make necessary travel plans.
- This position or assistant will attend all games during sports seasons with the following exceptions: games played out of state; games involving an overnight stay (during regular season only). This position or assistant will travel with cheerleaders for post-season tournaments.
- Manages budget to include Activity Fund.
- Supervises all fund raising to supplement funds for travel, posters/paint, camps, uniforms, supplies, and meals.
- Orders uniforms, shoes, and other apparel.
- Sets up and conducts tryouts to include hiring of competent judges.
- Performs other duties as assigned by administration

Working Conditions:

A. <u>Inside</u> <u>Outside</u> <u>Both</u> XXX

B. Climatic Environment

Possibly subjected to extremes of cold below 32 degrees and heat above 100 degrees. Occasionally subjected to extreme noise, odors, mists, dust and poor ventilation.

C. Hazards

Possible exposure to body fluids, communicable diseases. Travel between locations will cause exposure to hazardous driving and walking conditions.

D. Work Year

Extra duty/extra pay positions are for a fiscal year (July 1-June30). Duties of the position may be performed any time during that time period depending upon the position/season.

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Board of Education and Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

Approved by: _		Date:	
Reviewed by:		Date:	
•	Human Resource Coordinator		

Revised: August 1, 2013